

UNITED SIKHS MALAYSIA HELPLINE: 012-590-0013

WHAT TO DO WHEN FACE WITH A SCHOOL BULLY

ACCESS THE SITUATION

Stay calm and listen. Find out what happened. If there are injuries, make sure record it. Take photos of injuries, torn clothes, chat messages, or social media posts.

Write down what they say, including who, when, where, and how it happened.



01



02

INFORM SCHOOL IMMEDIATELY

Send the school a written letter/official complaint about the incident. Request that the school conduct an internal investigation. Under the Ministry of Education (MOE) Guidelines, schools must act promptly and report serious bullying to the District Education Office.

03

LODGE A POLICE REPORT

If the bullying involves physical assault, sexual harassment, threats, or extortion, go to the nearest police station and file a report. Accurately describe the incident and specifically state date, time, name of the person who apprehend, and the incident itself.

Escalate If School Fails to Act

If the school is negligent or refuses to act, Write a formal complaint to the District Education Office (PPD) or State Education Department (JPN).

In severe cases, parents may consider civil action for negligence if the school failed to protect the child.